



BVH Gift Shop Volunteers COVID-19 Procedures

All volunteers will receive symptom assessment & their temperatures taken upon arrival at BVH

As a reminder, all volunteers signed a Waiver of Liability as they were initially orientated to the BVHS Volunteer program.

- That liability waiver is still effective

All volunteers wear cloth face mask at all times

- Suggested watch YouTube video called *"COVID-19, The right way to put on and take off cloth face mask."*

All volunteers use hand sanitizer and wash their hands periodically throughout shift

Volunteers may wear latex gloves while volunteering

- Dispose gloves after shift
- BVHS will provide gloves

If two volunteers in shop, must maintain social distancing (6ft. apart)

Volunteers are asked to remain in Gift Shop/Pavilion Lobby area

- Do not take flowers/gifts up to patient rooms
- Do not walk to other areas of the Hospital

Sanitize telephone after each use

Sanitize counter top once an hour

Volunteers are encouraged to bring a stylus pen to use, rather than touching the cash register screen

Cash register and checkout counter wiped down with alcohol based disinfectant (as needed).

- Per support.apple.com, Clorox (NO BLEACH) disinfectant wipes okay for touch screen
- Use bleach wipes for other surfaces

Please sign below to acknowledge/agree to all of the above.

Print Name

Sign Name

Date